

Channel Island Marina Association (CIMA)

Board Meeting Minutes

Date: March 10, 2026

Time: Meeting called to order at approximately 6:32 PM; Adjourned 8:06PM

Location: CIMA Board Room (above the gym)

Meeting Type: Board Meeting

President: Bill Nicholson

Secretary: Nate Hines

Treasurer: Dana Jacobs

Attendance

Board members present included Bill Nicholson, Dana Jacobs, Nate Hines.

A quorum of the Board was present.

Community members Erica Aeby, Kris Hines, and Phil Papworth also attended.

Call to Order

The Board Meeting of the Channel Island Marina Association was called to order at 6:32 PM by **Bill Nicholson**, President.

Welcome and Opening Remarks

Bill Nicholson, President, welcomed members to the meeting. He also welcomed **Nate Hines** to the board as role of Secretary.

Approval of Prior Meeting Minutes

The first order of business was approval of the prior meeting minutes. The minutes were reviewed by the Board and approved as presented, with no modifications requested.

Treasurer's Report

Dana Jacobs, Treasurer, presented the financial report for the month. She reported a checking account balance of \$21,900.66, a reserve account balance of \$54,654.03, and a security deposit account balance of \$5,164.16, for total Association funds of \$81,718.85. Dana noted that there were no unusual expenditures during the month of February and that total expenses for the month were \$8,087.18.

Committee Reports

As committee reports had been provided in detail during the Annual Meeting, the Board agreed that no additional committee updates were necessary at this time.

Old Business

Boat Slip Electricity

The Board continued discussion regarding boat slip electricity billing. Phil Papworth presented a breaker box schematic and chart explaining the existing electrical systems and noted that the primary motivation for revisiting the billing approach was fire safety. He outlined a potential alternative solution with estimated parts costs of \$2,958 plus installation and shared that similar solutions have been implemented at other nearby moorages. Bill Nicholson stated that if costs remained modest, the proposal was worth further investigation. The Board asked Phil to advance the proposal to the next phase, including electrician review and obtaining bids.

Kris Hines asked whether a flat-rate billing approach could be implemented temporarily; the Board agreed to continue billing based on actual usage for now. The Board intends to review bids and available information by June to determine next steps.

Approval of Annual Budget

In light of updated information regarding boat slip electrical billing, the Board agreed to remove the flat-fee electrical charge from monthly dues for boat residents. Denise Dean will be instructed to remove the flat fee for now, and Dave Dunbar will continue reading electrical meters in the interim. Bill Nicholson called for a motion to approve the amended budget. The motion was made by **Dana Jacobs** and seconded by **Nate Hines**. The amended budget was approved.

New Business

Slip 13 Sale

The Board discussed Slip 13, the home of Larry and Denise Bekkedahl. Denise Dean has agreed to assist with the sale. As the home was listed for sale prior to implementation of the \$500 buyer fee, the board will pay the \$500 fee to Denise out of budget funds.

Nate Hines suggested creating a realtor checklist on the Association website to streamline future sales and will partner with Denise to develop this checklist.

Spring Progressive Dinner

In response to the discussion on the Progressive Dinner at the Annual Meeting, Erica Aeby proposed Sunday, May 31 at approximately 5:30 PM for a spring progressive dinner. The Board discussed holding this in addition to the traditional December progressive dinner to be held **Sunday, December 6** and agreed to trial two events in 2026, one in May and one in December, with approximately nine homes hosting at each.

Erica agreed to help organize social events as well for the moorage.

Community Outreach – Linton Community Center

Kris Hines shared information about the Linton Community Center, which provides childcare and food bank services. She reported that the organization identified needs including food donations and financial support. It was suggested that a food drive be coordinated with the May progressive dinner, with details to follow.

Board Meeting Schedule

The Board confirmed upcoming meeting dates of June 30 and September 30, with one January meeting date to be confirmed later.

Meeting Transcription Proposal

Nate Hines proposed using Microsoft Teams transcription for future meetings to improve accuracy of meeting notes, noting Oregon's two-party notification requirement and that transcripts would be deleted after minutes are finalized. Bill Nicholson and Dana Jacobs expressed support, and Nate will implement this process going forward.

Adjournment There being no further business, President Nicholson adjourned the meeting at 8:06 PM.